

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of June 28, 2016

Members Present: Dennis Troy, chair; Frank Gemma, vice chair; Albert Beatty; Pam Benton; Bruce Dickerson; Wayne Edge; Ricky Leinwand; Hayes Petteway; and Charlotte Smith.

Members Absent: Mary Andrews; Landon Bordeaux; and James McVicker.

Others Present: William Findt; Sondra Guyton; Jeff Kornegay; Barry Priest; Jay Stanley; Linda Burney; Cathy Kinlaw; architect Charles Boney; architect intern Sarah Dickerson; Amber Johnson, SGA vice-president; Gary Grady, attorney; and Missi Hester, recorder.

At 6:08 p.m., chairman Dennis Troy called the meeting to order and announced that a quorum of the members was present.

Mr. Troy asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Dr. Findt gave a prayer.

Ms. Hester called the roll.

The minutes and closed session minutes for the May 24, 2016, meeting were approved with a motion by Mr. Dickerson and second by Mr. Beatty.

Mr. Troy presented Bruce Dickerson with a gift from the trustees and employees of the college and thanked him for his service to the college. Mr. Dickerson is leaving the board after serving four years. He stated that his mindset toward the college will remain the same and that he has confidence in the board to continue a high quality of work. Hayes Petteway stated that Mr. Dickerson has been an active member of the board and has been a strong advocate of the college. Mr. Petteway stated that Mr. Dickerson sets an example of what a trustee should be. Mr. Dickerson was given a round of applause.

Building/Facilities/Grounds Committee Report:

Charles Boney of LS3P Architecture presented information regarding the building to be constructed with funds from the Connect NC bond. Mr. Boney provided a budget summary with an estimated project cost total of \$6,288,844. The presentation included

exterior and interior design plans and also provided a campus map with the proposed location of the building.

Ricky Leinwand inquired about the projected escalation cost of \$442,265 listed in the budget summary and Mr. Boney stated that the college would retain those funds in the event that costs do not increase during the construction of the building.

Mr. Leinwand asked Mr. Boney if the firm would hire the construction company to which Mr. Boney replied LS3P would hire the construction firm and that it must be approved by North Carolina State Construction.

Mr. Petteway made the motion to accept the Connect NC bond building exterior design as presented by Mr. Boney. Dr. Gemma seconded, and the motion passed unanimously.

Personnel Committee Report:

At 6:34 p.m. Mr. Troy called for a closed session to discuss Dr. Findt's annual evaluation and contract renewal for 2016-2018. The motion was made by Charlotte Smith and seconded by Wayne Edge.

The board went out of closed session at 6:54 p.m. with a motion made by Dr. Gemma and second by Mr. Petteway.

Mr. Petteway made the motion to extend Dr. Findt's contract for two years ending the period of June 30, 2018, with a salary in accordance with the state scale for a community college president. Mr. Leinwand seconded the motion and the motion carried unanimously.

Student Government Report:

Vice President for Student Services Barry Priest told the group that Amber Johnson, vice president for the Student Government Association, had recently attended the North Carolina Community College System Student Leadership Development Program June 12 through June 17 at William Peace University. He stated that Ms. Johnson hoped to share what she had learned with fellow students by offering student leadership workshops at the college.

Ms. Johnson, an aspiring nursing student, stated that being able to participate in the Student Leadership Development Program had been a great experience.

Mr. Troy responded that the board is excited to have Ms. Johnson serve as vice president for the Student Government Association for the upcoming academic year.

Faculty Senate Report:

Jeff Kornegay gave the faculty senate report. Mr. Kornegay told the board that the Bladen County Schools is offering a summer camp for third through eighth grade students to be held July 18 through July 21. The college will host the camp on July 21. English, science, and math faculty will instruct for the camp.

Mr. Kornegay stated that the LPN to ADN program began this summer and is progressing well. Sixty-five students applied for this program and ten students were accepted.

Mr. Kornegay reported that the college sent two welding students to the national Skills USA competition in Louisville, Kentucky. Johnathan Lashley won the bronze medal for Welding Art Sculpture and Darian Hicks won a bronze medal for Job Skills Demonstration. Mr. Kornegay stated that the college sent three additional faculty members to the competition in the hopes that additional instructional areas of the college can begin participating in this competition.

Mr. Kornegay stated that fall registration will be held on July 13 and 14.

Mr. Kornegay invited those present to the practical nursing pinning ceremony to be held on Thursday, July 21, at 3:00 p.m. in the college auditorium.

BCC Foundation Report:

Linda Burney provided a report on the fall Foundation fundraiser, Seafood and Sunset, that is scheduled for Thursday, October 13, 2016, at Camp Clearwater, White Lake. Ms. Burney stated that, to date, \$8,400 has been raised toward the goal of \$20,000 for event sponsorship.

Ms. Burney stated that the Foundation development committee will meet on Thursday, June 30, and is being led by Dr. Chris Denny. She told the board that she is currently working with Cathy Kinlaw, public information specialist, to development campaigns for the Foundation.

Academic and Student Affairs:

Mr. Priest gave the summer curriculum registration report stating that 459 students are enrolled for the current summer semester. The college will receive full FTE funding for the summer semester. During the previous summer semester 461 students were enrolled and 55 FTE was earned for the college.

Mr. Priest reported on the student veterans audit report. On April 21, Elizabeth Kelly, program specialist for the North Carolina State Approving Agency, performed an audit and found 50 percent or more reported discrepancies. Because of the percent of

discrepancies that was found, the college was required to have another audit. Mr. Priest stated that only three discrepancies were found during the second audit review. Corrective measures have been put in place to prevent discrepancies in the future. The college has approximately 50 student veterans each year.

Ms. Guyton gave the summer continuing education report. She stated that law enforcement driving classes are being held this week at the Elizabethtown airport. This type of training has not been held in several years. Ms. Guyton reported Bladen County Sheriff's Office and Elizabethtown Police Department are participating in the training. Neighboring law enforcement departments have also been invited to participate in the training. Ms. Guyton stated that a job preparation class for the Bladen County Department of Social Services is being planned. The course is for abled bodied adults without dependents. For these individuals to continue receiving food and nutrition benefits, they must participate in some type of work-related activities up to twenty hours per week, nine of which can be in some type of training. Ms. Guyton informed the board that income maintenance caseworker courses will also be offered through continuing education. Both of these courses will begin in July 2016.

Ms. Guyton presented the continuing education accountability and credibility visitation report for the 2015 summer and 2015 fall semesters and the 2016 spring semester. The North Carolina Community College System has a requirement that visitations for continuing education classes by continuing education personnel be documented and reported to the trustees. The college met the requirements for each semester. Directors are required to visit 50% of off-campus classes and 25% of on-campus classes including distance education continuing education classes. The college's senior continuing education administrator is required to visit 10% of off-campus classes. Ms. Guyton stated that the accountability and credibility visitation report follows the requirements of the college's continuing education accountability and credibility plan. The plan defines criteria to be audited during class visits. The purpose of the plan is to maintain credibility and accountability of the program through class visits.

Mr. Petteway asked how the visits are documented and Ms. Guyton responded that a report is generated from the college's computer system and the date, time, and written comments of the visit are recorded for the report.

Building/Facilities/Grounds Committee Report:

Jay Stanley presented the auditorium roof replacement project for review and approval. Mr. Stanley stated that earlier in the year the college submitted a capital improvement plan to the county and the auditorium roof replacement is listed as the second priority after the building to be constructed with funds from the Connect NC

bond. He informed the board that the roof is failing and bond funds can be used to renovate the auditorium roof. Mr. Stanley explained that a capital improvement project 3-1 form is required by the North Carolina Community College System Office that shows the project has been approved by the board.

Mr. Petteway made the motion to approve the auditorium roof replacement project. Pam Benton seconded the motion and the motion carried.

Fiscal Affairs Committee Report:

Mr. Stanley presented the 2016-2017 fee schedule for the licensed practical nursing education to associate degree nursing program. This is a new program being offered by the college.

Mr. Dickerson made the motion to accept the proposed licensed practical nursing education to associate degree nursing 2016 – 2017 fee schedule. Dr. Gemma seconded, and the motion carried unanimously.

Mr. Petteway gave the BCC Foundation Investment report. According to the May 31 statement received from Morgan Stanley, the investment is approximately \$638,000. Mr. Petteway expects volatility in the market until the election is over.

President's Report:

Dr. Findt provided a copy of the fall 2016 curriculum and continuing education schedule to the trustees and stated that registration for the fall semester will be held in July and August.

Dr. Findt stated that the legislature is close to adopting a budget. Dr. Findt reported that the State budget will be passed by the Senate and then the House. It is expected that the budget will then be sent to the Governor by Friday, July 1. Dr. Findt stated that the college budget will probably be presented to the board for approval during the September 2016 meeting.

Dr. Findt informed the board that the new System President, Dr. James Williamson, begins work on Friday, July 1, 2016.

Dr. Findt reported on the New Schools program that has for the past two years assisted Bladen County high school students taking college courses. In March, the program declared bankruptcy and the New Schools program will not be continuing.

Ms. Smith asked if the college will be offering an early college high school. Mr. Kornegay informed the board that he, Dr. Taylor, and Dr. Head recently attended a meeting at the System Office for an early college program at BCC. He stated that it was stressed during this meeting that economic development personnel should be

consulted on the needs of the county. The application for the Early College program is due to the North Carolina State Department of Public Instruction by September 15, 2016. The Bladen County Schools is responsible for submitting the application.

Ms. Benton stated that members of the board of education are not aware of the early college program. Ms. Benton stated that she is in favor of the program but questions who will be funding this program.

Dr. Findt informed the board that he had received notification from The Alliance Defending Freedom and Justice. This national organization is challenging the college's policies regarding free speech by students. Dr. Findt told the members of the board that the college has until July 15 to respond and that nearly every community college in the state has received notification from this organization.

Old Business:

No old business was brought before the Board.

New Business:

Mr. Troy stated that Larry Hammond has been appointed to the board. Mr. Hammond was appointed by the Governor.

Mr. Troy presented the board meeting's schedule for the 2016-2017 academic year. They were approved with a motion by Mr. Petteway and seconded by Dr. Gemma. The motion carried unanimously.

Mr. Leinwand nominated Mr. Troy for the chairman of the board of trustees. Mr. Petteway suggested that Mr. Troy, Dr. Gemma, and Dr. Findt continue to serve in their current roles. Mr. Leinwand amended his motion which was seconded by Mr. Beatty. The motion carried unanimously.

Unfinished Business:

No unfinished business was brought before the Board.

At 8:07 p.m., Chairman Troy thanked everyone for their attendance and their work for the college. The meeting adjourned with a motion by Mr. Petteway and a second by Mr. Beatty.

Dennis Troy, Chairman

William Findt, Secretary