

**Bladen Community College**  
**BOARD OF TRUSTEES MEETING**  
**Minutes of June 27, 2017**

**Members Present:** Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Larry Hammond; Ricky Leinwand; James McVicker; and Hayes Petteway.

**Members Absent:** Albert Beatty; Pam Benton; Landon Bordeaux; Charlotte Smith; and Ashley Trivette.

**Others Present:** William Findt; Sondra Guyton; Jeff Kornegay; Barry Priest; Jay Stanley; Linda Burney; and Missi Hester, recorder.

At 6:05 p.m., chairman Dennis Troy called the meeting to order and announced that a quorum of the members was not present but expected additional members to arrive.

Mr. Troy asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Mr. Kornegay gave a prayer.

Ms. Hester called the roll.

Mr. Troy reported to those present that Frank Gemma and Mary Andrews had been re-appointed by the Bladen County Commissioners to serve on the Bladen Community College Board of Trustees.

**Student Government Report:**

Vice President for Student Services Barry Priest told the group that Charity Taylor had been elected to serve as the SGA president, Kayla Pipkin will serve as vice president, Alexis Underwood will serve as secretary, and Allana Carroll will serve as the public information officer. A treasurer for the SGA will be elected in the fall.

Mr. Priest reported that Charity Taylor, in-coming president for the Student Government Association, had recently attended the North Carolina Community College System Student Leadership Development Program at William Peace University. A ceremony was held on June 8 for participants who have completed the program.

**Faculty Senate Report:**

Jeff Kornegay gave the faculty senate report. Mr. Kornegay reported that the college sent two welding students and a cosmetology student to the national Skills USA competition in Louisville, Kentucky. Welding student Savannah Schmidt won the silver medal for Job Skills Demonstration. Cosmetology student Allison Hughes also made the finals for Job Interview Skills but did not place in the final round of the competition. This was the first time the college sent representatives from the cosmetology area.

Mr. Kornegay stated that registration for the fall semester would be held on July 12 and 13.

**BCC Foundation Report:**

Linda Burney stated that the Cash on the Vine fundraiser for the college's foundation was a success with 75 to 100 people attending. The event was held on Saturday, June 10, at Lu-Mil Vineyard and approximately \$3,200 was raised.

Ms. Burney reported that a scholarship breakfast is currently being planned for recipients and an on-line scholarship application is currently being considered.

Ms. Burney provided save the date cards for the Seafood and Sunset event that is scheduled for Thursday, October 12, 2017, at The Venue at Regal Resort, White Lake.

**Academic and Student Affairs:**

Mr. Priest gave the summer curriculum registration report stating that 428 students are enrolled for the current summer semester. The college will receive full FTE funding for the summer semester.

Mr. Priest reported on a student retention system that the college has recently begun to use to send messages to students regarding their performance for courses in which they are enrolled. The students periodically receive alerts from the system to encourage them when they perform well or to notify them when their grades need improvement.

Ms. Guyton gave the summer continuing education report. She stated that 180 courses are scheduled for the current summer semester versus 138 courses for the previous summer semester. Eight hundred and nine students are enrolled.

A summer camp for youth is being offered through the continuing education area during June and July. The camps are for students aged 10 and up. The subjects include amateur science, investigating and researching an accident scene, cake chemistry and decorating, and bio-medical science.

Ms. Guyton presented the continuing education accountability and credibility visitation report for the 2016 summer and 2016 fall semesters and the 2017 spring semester. The North Carolina Community College System has a requirement that visitations for continuing education classes by continuing education personnel be documented and reported to the trustees. The college met the requirements for each semester. Directors are required to visit 50% of off-campus classes and 25% of on-campus classes including distance education continuing education classes. The college's senior continuing education administrator is required to visit 10% of off-campus classes. Ms. Guyton stated that the accountability and credibility visitation report follows the requirements of the college's continuing education accountability and credibility plan. The plan defines criteria to be audited during class visits. The purpose of the plan is to maintain credibility and accountability of the program through class visits. Ms. Guyton stated that class visits are made at random for classes that meet 12 hours or more.

Dr. Gemma asked how visits are made to on-line classes and Ms. Guyton responded that she logs into the course as the instructor to review the course.

#### **Building/Facilities/Grounds Committee Report:**

Jay Stanley updated the board on the status of the continuing education bond building. Mr. Stanley stated that the design documents were approved by the State Construction Office(SCO) with the incorporation of comments listed in the response. He stated that LS3P has been working with the college to respond to the comments. Mr. Stanley informed the board that the construction document phase is the third and final phase. This phase will include detailed written construction documents and full specifications for construction of the project and a probable cost estimate. The SCO and other regulatory agencies have approximately 60 days to respond from the date that the documents are received. Mr. Stanley stated that the architecture firm has requested that the budget for the building be modified to accommodate the additional costs associated due to the changes that are being made because of the comments made by the SCO.

Mr. Stanley stated that there is a slight delay in the STEM building project because the request to transfer \$75,000 of funds from the Connect NC bond to the STEM building project is awaiting approval by the State Board, which will meet in July. He stated that HH Architecture has continued to work on the project and it is expected to be completed within the original timeframe.

#### **Fiscal Affairs Committee Report:**

Mr. Petteway stated that the end of the fiscal year was approaching and asked Mr. Stanley if the budget was in-line. Mr. Stanley told those present that the budget is in good order and that there is approximately \$150,000 left in state funds, but very

little in county funds. State funds that remain will be moved to equipment funds for the upcoming year.

Mr. Petteway gave the BCC Foundation Investment report. He reported that the foundation investment committee met with members of the Sizemore investment group on June 22 to discuss the investments. Mr. Petteway stated that the investment has grown to \$723,870.

**Personnel Committee Report:**

No personnel committee report was brought before the Board.

**President's Report:**

Dr. Findt provided interior and exterior images of the continuing education building for the board to review.

Dr. Findt stated that the legislature passed the budget for the upcoming year but the Governor vetoed it. He stated that he expects the legislature to override the Governor's veto. Dr. Findt reported that the System would receive an enrollment adjustment of \$5 million dollars. Dr. Findt stated that salary increases of \$1000 are expected for all full time employees plus additional funds for merit and retention. He reported that the budget will be presented to the board for approval during the August 2017 meeting. The county budget has increased by 5% for the 2017-2018 fiscal year and funds have been allocated for the roof replacement project. The county also provided funds to begin renovations to college restrooms that do not meet ADA compliance standards.

Dr. Findt reported to the board that he, along with Mr. Troy and Ms. Andrews, attended the East Arcadia Town Council meeting on May 8 and explained that the college's lease for the building expires in September 2017. Dr. Findt reported that during the past several months Representative William Brisson has expressed concern regarding the expenses required to maintain the college's center at East Arcadia. He informed the board that he received a call on Tuesday, June 27, from Representative Brisson and he specifically stated that the college should not continue to operate the Center due to the amount of expenses necessary to maintain it. Discussion followed regarding expenses that the college incurs by leasing the Center. Dr. Findt provided information to the board members regarding enrollment and expenses for the Center. He stated that the topic would be placed on the agenda and discussed during the board meeting in August.

Dr. Findt provided a 2017-2018 college catalog and summer 2017 brochure to the trustees.

**Ms. Andrews arrived and a quorum was present.**

**The minutes and closed session minutes for the May 23, 2017, meeting were approved with a motion by Mr. Petteway and second by Mr. Leinwand.**

**Old Business:**

No old business was brought before the Board.

**New Business:**

Ms. Hester provided information to the trustees regarding the upcoming NCACCT 2017 Leadership Seminar, which will be held August 23 through August 25 at the Wilmington Hilton Riverside. She asked those interested in attending to contact her for registration.

Dr. Gemma made the motion to approve the board meeting dates for 2017-2018 with an adjustment. The motion was seconded by Mr. McVicker and passed unanimously.

Mr. Leinwand nominated Mr. Troy, Dr. Gemma, and Dr. Findt to continue to serve in their current positions as chair, vice-chair, and secretary for the board. The motion was seconded by Mr. Hammond and carried unanimously.

**Unfinished Business:**

No unfinished business was brought before the Board.

At 7:20 p.m., Chairman Troy thanked everyone for their attendance and their work for the college. The meeting adjourned with a motion by Mr. Leinwand and a second by Mr. Petteway.

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Dennis Troy, Chairman

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William Findt, Secretary