



Student Centered • Future Focused

BOARD OF TRUSTEES MEETING

Minutes of Tuesday, June 22, 2021

CALL TO ORDER

At 6:00 p.m., Chairman Dennis Troy called the meeting to order and thanked the group attending in-person and virtually for their commitment to Bladen Community College. Mr. Troy read to the group the Statement of Ethics Awareness for the State of North Carolina. Mr. Troy asked if any trustee had a conflict or an appearance of a conflict of interest. There were none.

Joseph Rozier provided a prayer. Hayes Petteway led the group in reciting the Pledge of Allegiance.

ROLL CALL

Missi Hester called the roll.

BOARD MEMBERS PRESENT

Dennis Troy, chair; Frank Gemma, vice-chair; Mary Andrews; Ray Britt; Bruce Dickerson; Ricky Leinwand; Hayes Petteway; Joseph Rozier; Whitley Ward and Jessica Snow, 2021-22 SGA President

BOARD MEMBERS ABSENT

Pam Benton; Lillian Bryant; Brian Campbell

OTHERS PRESENT

Amanda Lee; Barry Priest; Jeff Kornegay; Sondra Guyton; Jay Stanley; Cynthia McKoy; Joy Grady; Tiina Mundy; Linda Burney; Crystal Dowd; Re Gena Gilliam; Lisa DeVane; Michelle Norris; Sandra Mercure; Ethan Sealey; Alan Wooten, General Manager/Editor, *The Bladen Journal*; Gary Grady, board attorney; and Missi Hester, recorder

Prior to the start of the meeting Dr. Lee recognized Mr. Jeff Kornegay for his work at Bladen Community College. Many of those in attendance shared anecdotal remarks and memories of their time with Mr. Kornegay. Dr. Lee presented him with a gift from the trustees, faculty, and staff at the College and thanked him for his work. He was met with applause. Mr. Kornegay will retire in July 2021.

Tiina Mundy introduced individuals who have recently been hired at the College. Darrel Lewis, who was not present, has recently been hired as a facilities services aide. Ms. Mundy stated that Mr. Lewis most recently worked for Cumberland County Schools and he has over 15 years in the facility services field. Ms. Mundy introduced Ethan Sealey to the Board and stated that he has been hired as an administrative assistant for the continuing education department. Mr. Sealey is a 2017 graduation of Bladen Community College where he received a degree in Information Technology. He has most recently worked in the banking industry since graduating from the College. Ms. Mundy told the Board that Mr. Sealey is also enrolled at the University of North Carolina at Pembroke and is currently working toward a Bachelor's degree. Ms. Mundy introduced Sandra Mercure to the

Board and stated that she has recently been hired at the College as an administrative assistant in the continuing education department. Ms. Mercure is a 2021 Bladen Community College graduate. She received a business administration degree and most recently worked in the finance office for the Robeson County Health Department.

Mr. Troy welcomed them both and they received a round of applause from the Board.

Both of the new employees offered comments of appreciation for being selected for the positions. They were met with a round of applause.

ADOPTION OF AGENDA

Mr. Troy presented the meeting agenda for Tuesday, June 22, 2021, for review and approval.

Ray Britt made the motion to adopt the meeting agenda. The motion was seconded by Mr. Petteway and carried unanimously.

CONSENT AGENDA FOR ACTION ITEMS

The consent agenda was presented by Mr. Troy. The action items for the June 22, 2021, meeting included approval of the minutes for the May 25, 2021, meeting, approval of the College Mission and Vision Statements, and approval of the 2023 Academic Calendar. Mr. Troy asked if any member of the Board felt as though the action item needed to be moved to the regular agenda for further discussion and the Board came to the consensus that the item did not need further discussion. The consent agenda for the June 22, 2021, meeting was approved with a motion by Mr. Petteway and a second by Mary Andrews. The motion carried unanimously.

STUDENT GOVERNMENT ASSOCIATION REPORT

Crystal Dowd provided a report on behalf of the Student Government Association. Ms. Dowd stated that the SGA is the official voice of the students at the College. She stated that duties include but are not limited to bringing up issues and concerns that students may have and to report those items to the administration of the College. Ms. Dowd stated that each student at BCC pays an activity fee and may attend SGA meetings. The SGA has recently completed elections and a new president has been selected. Ms. Dowd introduced Jessica Snow to the Board as the SGA president for the 2021-2022 academic year. Ms. Snow is currently enrolled in the cosmetology program.

Ms. Snow stated that she is in her third semester in the program. She gave a moving testimonial about why she chose the College. Ms. Snow stated that she feels welcomed at BCC and she is on the right path to completing her goals. She stated that she feels encouraged at the College and tries to encourage other students as well.

Mr. Sealey and Ms. Mercure also provided personal testimonies regarding their time as students at BCC and why they chose to attend the College. They both stated how appreciative they both are to work at the College. They were met with applause.

Mr. Troy thanked Ms. Snow, Mr. Sealey, and Ms. Mercure for their reports to the Board and welcomed them all.

FACULTY AND STAFF REPORTS

Re Gena Gilliam, faculty senate president, provided reports for the faculty senate and staff council. Ms. Gilliam reported that the staff council is currently completing goals for the 2020-21 academic year and setting goals for the upcoming year. The staff council is also assisting in planning “Welcome Week”, which will be held during the first week of the fall 2021 semester. Ms. Gilliam provided the faculty senate report to the Board. She stated that the greenhouse project is progressing well. Ms. Gilliam told the Board that most full-time faculty members are teaching during the summer 2021 semester and preparing for the fall semester as well.

Ms. Gilliam reported that this would be her final Board meeting as her term as faculty senate president is ending. Cosmetology instructor, Tim Marshburn, will serve as the next faculty senate president. Ms. Gilliam stated that she is grateful for the opportunity to attend the Board meetings and report on behalf of the faculty. She told them that she has enjoyed working with faculty and administration in her role on the faculty senate. Ms. Gilliam stated that both the faculty senate and staff council are important groups at the College because they allow faculty and staff to have a voice. She told the group at she has always felt supported by the senior staff at the College, mostly especially by Dr. Lee.

Mr. Troy thanked Ms. Gilliam for her report and for her time as the president of the faculty senate. Ms. Gilliam was met with applause.

BLADEN COMMUNITY COLLEGE FOUNDATION REPORT

Linda Burney provided the BCC Foundation report. Ms. Burney reported that the application period for ambassadors of the College ends on June 30 and interviews will begin on July 6th. Four ambassadors will be selected and Staci Kinlaw will be asked to provide leadership training to the newly selected individuals.

Ms. Burney reported that the Foundation executive board had approved 5 additional summer scholarships for the summer semester. It is now the “Student Centered, Future Focused Student Scholarship.”

The executive committee of the Foundation will be meeting on July 8th and the accountant for the Foundation will provide information regarding the audit for 2020. Skip Sizemore of the Sizemore Group will also provide information concerning the Foundation investments.

Ms. Burney stated that the scholarship breakfast is scheduled to be held September 1 and the annual Sunset and Vine fundraiser has been scheduled for October 21, 2021, at Lu Mil Vineyard.

Ms. Burney provided an anecdotal story about Mr. Kornegay. She also stated that the Jeffrey and Susan Kornegay Endowed Scholarship was fully funded December 2020. Ms. Burney told Mr. Kornegay that his legacy would live on at BCC.

Mr. Troy asked if there were any questions and there were none. He thanked Ms. Burney for her report.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT

Dr. Gemma stated that Sondra Guyton would be providing the class visitation report for continuing education and Ms. Mundy would be providing a policy to the Board for review and approval.

Sondra Guyton presented the continuing education accountability and credibility visitation report for the 2020 summer and fall semesters and the 2021 spring semester. The North Carolina Community College System has a requirement that visitations for continuing education classes by continuing education personnel be documented and reported to the Trustees. The College met the requirements for each semester. Directors are required to visit 50% of off-campus and distance education classes. Seventy-seven percent of these classes were visited during the summer 2020 semester, 68% during the fall 2020 semester, and 75% during the spring 2021 semester. The plan also states that 25% of on-campus continuing education classes will be visited each year. Eighty-six percent of these classes were visited during the summer 2020 semester, 95% during the fall 2020 semester, and 89% during the spring 2021 semester. The College's senior continuing education administrator is required to visit 10% of off-campus classes and distance education classes. Ms. Guyton visited 45% of these classes during the summer 2020 semester, 18% during the fall 2020 semester, and 34% during the spring 2021 semester. Ms. Guyton stated that the accountability and credibility visitation report follows the requirements of the College's continuing education accountability and credibility plan. The plan defines criteria to be audited during class visits. The purpose of the plan is to maintain credibility and accountability of the program through class visits.

Ms. Guyton asked if there were any questions and there were none.

Ms. Mundy presented the Sex Discrimination and Harassment BCC Policy Number 1.02 for review and approval. She told the Board that Title IX basically states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance. The purpose of Title IX is to prevent prohibitions or limitations on participation based on sex; prevent unequal funding of men's and women's athletics; prevent pregnancy discrimination; and prevent sexual harassment – to include sexual assault, stalking, domestic/dating violence, and verbal/expressive harassment. Ms. Mundy stated that the Title IX new regulations went in to effect on August 14, 2020, and that she had reported those changes to the Board at that time. The College has not had to use the procedures during the past year. Ms. Mundy reported that the College's policy had been drafted by Josh Whitlock and Parker Poe, who specialize in Title IX law. Mr. Grady has also reviewed the policy. Ms. Mundy reviewed new information regarding Title IX with the Board.

Mr. Troy called for a motion to approve the Sex Discrimination and Harassment BCC Policy Number 1.02. Mr. Britt made the motion, it was seconded by Ricky Leinwand. The motion carried unanimously.

BUILDING/FACILITIES/GROUNDS COMMITTEE REPORT

No building/facilities/grounds committee report was provided.

FISCAL AFFAIRS COMMITTEE REPORT

Mr. Petteway asked Mr. Stanley to give a brief report regarding the College's budget. Mr. Stanley stated that the budget was in good order. He stated that the financial department at the College is working to collapse the budget for fiscal year end.

Mr. Petteway reported that the Foundation investment to date totals \$1,209,643. During the previous meeting of the Board the amount reported was \$1,196,485. Mr. Petteway reported that the investments have grown approximately \$241,000 since June 30, 2020.

PRESIDENT'S REPORT

Dr. Lee began her report by stating that BCC is one of the first community colleges in the state to offer the Public Services Administration program due to the work of Mr. Kornegay.

Dr. Lee stated that she hoped that the trustees had the opportunity to tour the allied health building that the meeting was held in. She reported that the College had received a Golden LEAF grant in the amount of \$200,000 for renovations to the facility and a grant from the Cannon Foundation in the amount of \$100,000 for simulation manikins.

Dr. Lee stated that the summer classes are currently in session and recruitment for the fall semester is underway. The Governor has implemented the Longleaf Commitment grant that will provide most 2021 seniors educational opportunities at no cost to them at the College for the next two years. The College will be contacting these students to inform them about this opportunity.

Dr. Lee reported that the College has received confirmation regarding the latest compliance review conducted by the North Carolina Community College System Office. There were no findings and the College employees were commended on their record keeping procedures.

Dr. Lee informed the Board that the College hosted a "Touch the Truck" event on Saturday, June 19 at 9:00 am with approximately 150 individuals in attendance. This event kicked off the Kids Camp for third through ninth graders and will end on July 22nd.

Dr. Lee asked if there were question and there were none.

Mr. Troy thanked Dr. Lee for her report. He also commended Mr. Kornegay for his work at Bladen Community College. His comments were met with applause for Mr. Kornegay.

PERSONNEL COMMITTEE REPORT

At 7:02 pm, Mr. Troy called for a motion that the Board go into closed session pursuant to North Carolina General Statute 143-318.11(a)(6) to discuss personnel matters. Mr. Petteway made the motion that the Board go into closed session pursuant to North Carolina General Statute 143-318.11(a)(6) to discuss personnel matters. Mr. Britt seconded the motion and the Board went into closed session.

The Board returned to open session at 7:25 p.m. with a motion made by Ms. Andrews and second by Mr. Britt.

During closed session, the Board came to a consensus to approve a position change for Ms. Cynthia McKoy. She will serve in the position of Vice President for Academic Services and Chief Academic Officer pending Board approval. Mr. Britt made the motion and it was seconded by Joseph Rozier. The motion carried unanimously.

OLD BUSINESS

No old business was reported.

NEW BUSINESS

Mr. Troy presented the Board of Trustee meeting dates for 2021-2022 for review and approval. Mr. Britt made the motion that to approve the meeting dates for 2021-2022. The motion was seconded by Mr. Dickerson and carried unanimously.

UNFINISHED BUSINESS

No unfinished business was provided.

ADJOURNMENT

Chairman Troy thanked the trustees for their service and commitment to the College. At 7:30 p.m., the meeting adjourned with a motion by Mr. Petteway and a second by Mr. Britt. Motion carried.

Dennis Troy, Chairman

Amanda Lee, Secretary