

Bladen Community College
BOARD OF TRUSTEES MEETING
Minutes of May 24, 2016

Members Present: Dennis Troy, chair; Frank Gemma, vice chair; Mary Andrews; Albert Beatty; Bruce Dickerson; Ricky Leinwand; and Hayes Petteway.

Members Absent: Pam Benton; Landon Bordeaux; Wayne Edge; James McVicker; Charlotte Smith; James Johnson, SGA president.

Others Present: William Findt; Sondra Guyton; Jeff Kornegay; Sandra Lewis; Barry Priest; Jay Stanley; Linda Burney; Lisa DeVane; Connie Brown; Zachary Bridgers, SGA president elect; Gary Grady, attorney; and Missi Hester, recorder.

At 6:19 p.m., chairman Dennis Troy called the meeting to order and announced that a quorum of the members was present. Ms. Sandra Lewis welcomed the board members to the East Arcadia Center.

Mr. Troy asked if any trustee had a conflict or an appearance of conflict of interest. There were none.

Mr. Jeff Kornegay gave a prayer.

Ms. Hester called the roll.

The minutes for the April 26, 2016, meeting were approved with a motion by Mr. Dickerson and second by Mr. Leinwand.

Student Government Report:

Barry Priest introduced Zachary Bridgers, SGA president elect, to the board. Mr. Bridgers stated that he is honored to serve as SGA president for the 2016-2017 academic year. Mr. Bridgers informed the board that the SGA had sponsored lunch following the curriculum graduation practice on May 17, 2016. He informed the board that the SGA had recently visited the state capital and toured the old capital building, the legislative building, and the governor's mansion. He stated that the group attended a house session and were introduced by the speaker of the house. Mr. Bridgers reported that Amber Johnson has been selected to participate in the North Carolina Community College System Student Leadership Development Program. Ms. Johnson was recently elected vice-president of the student government association for the upcoming year. The last meeting of the SGA for the 2015-2016

academic year was held on May 5 and certificates of participation were awarded to each SGA member.

Mr. Troy asked if there were comments and Mr. Leinwand stated that the trustees are proud to have him serve as SGA president for the upcoming year.

Faculty Senate Report:

Lisa DeVane provided a report on a science and math day for eighth grade students from the Bladen County School System that was held at the college on March 24, 2016. Ms. DeVane stated that approximately 200 eighth grade students from East Arcadia, Clarkton, Tar Heel, and Bladenboro attended the event. The students participated in math, chemistry, science, and electrical learning sessions.

Ms. DeVane told the board that the Bladen County Schools are offering a summer camp for third through eighth grade students to be held July 18 through July 21. The college will host the camp on July 21.

Ms. DeVane reported that two welding students had won Skills USA competitions at the state level and will attend the national competition in June. The college's career technical programs faculty have received certification through the National Center for Construction Education and Research (NCCER). Students who complete the written and practical modules based of the NCCER curriculum receive certification that recognizes this accomplishment.

The Associate Degree Nursing program graduated 20 students during the pinning ceremony held in May.

Dr. Findt complimented Ms. DeVane for her leadership and for her work with Bladen County School students to make them aware of what the college has to offer them.

BCC Foundation Report:

Linda Burney reported on the all-campus appeal campaign by stating the campaign goal of \$11,000 was exceeded by \$1,254. She told the group that 13 scholarships are supported by employee donations.

Ms. Burney reported the fall Foundation fundraiser, Seafood and Sunset, has been scheduled for Thursday, October 13, 2016, at Camp Clearwater, White Lake.

Academic and Student Affairs:

Sandra Lewis presented information on the activities of the East Arcadia Center. Ms. Lewis stated that the center has experienced growth in the continuing education courses offer during the past year. Phlebotomy, welding, notary, effective teacher

training, high school credential, and Nurse Aide I courses were offered at the center. The East Arcadia Center has recently obtained a site license to administer the certification exam for nurse aide I. She stated that the community service classes are also popular classes offered at the center.

Ms. Lewis stated that an advisory committee has been formed and met in March and April. The next committee meeting will be held in July. The committee works to educate the community on course offerings held at the center, resurveying the community. A meeting with the area pastors will be held on June 6. Ms. Lewis shared the summer course offerings for continuing education with the group.

There are I-TV curriculum classes scheduled at the center for the fall semester. Five general education courses will be offered on Tuesdays and Thursdays. A criminal justice course will also be offered.

Ms. Lewis introduced Connie Brown, an East Arcadia Center student, to the group. Ms. Brown stated that the facility is valuable to the community. She stated that the college has supported non-traditional students who have been able to return to the workforce because of training that they have received. Ms. Brown stated that she believes the center could be used as a training center for local businesses. She thanked the board for its ongoing support of the East Arcadia Center.

Mr. Troy thanked Ms. Brown for her comments.

Mr. Priest gave the summer curriculum registration report and he said that registration for the summer semester will be held on Wednesday, May 25. He stated that for the first time since he has been employed with the college, full FTE funding for the summer will occur. Early registration for summer was held in April and was very successful with approximately 225 students registered. During the previous summer semester 461 students and 55 FTE was earned for the college.

Mr. Priest gave a brief description of the student leadership development program offered by the North Carolina Community College System. The program is an opportunity for select students to receive leadership training. Twenty-four students were chosen this year and Amber Johnson, SGA vice president, will be attending for the college. The week-long program is held in June at William Peace University in Raleigh.

Ms. Guyton reported on the agreement of affiliation between Bladen Community College and Bladen County Schools for the adult high school program at the college. She stated that the document has been updated because the school system has implemented a new system for tracking students who have dropped out of high school. Ninth grade students now have five years to complete the high school diploma. If the

student attends training at the college within this five year span and receive the high school credential, the public school system can count the student as a completer and not a drop-out. The document was signed by Dr. Findt on May 9, 2016.

Ms. Guyton reported that 52 students graduated with the high school credential this year and seven have completed their credential within five years of entering the ninth grade from Bladen County Schools. Currently, there are 37 students enrolled from East and West Bladen High Schools.

Ms. Guyton reported on the Lumber River Workforce Development award for 2016-2017. She stated that the college has been approved to continue the youth/adult/dislocated worker programs for 2016-2017. Ms. Guyton stated that final allocations for the program have not been announced. She stated that the college received \$412,197 for the previous year to operate the three programs. Katrina Harbison is the director of the program that is currently serving approximately 95 students and has served 350 participants in the past year.

Building/Facilities/Grounds Committee Report:

Jay Stanley updated the board on the status of the Connect NC bond. Dr. Findt, Mr. Stanley, Mr. Kornegay, and Ms. Guyton will meet with architect Charles Boney on Friday, June 3, to discuss the state bond and Economic Development Grant buildings.

Fiscal Affairs Committee Report:

Mr. Stanley stated that he received the college's final state financial audit report. The report states that there are no deficiencies or internal weaknesses. There were no findings in the 20 areas that were audited.

Mr. Stanley presented information for two items for which a vote is required.

The first item concerned uncollectible accounts receivable less than \$50. The total amount to be written off is \$102.06. Mr. Petteway made the motion to accept the amount as presented. Dr. Gemma seconded, and the motion carried unanimously.

Mr. Stanley explained the proposed FY 2016 – 2017 fee schedule, effective July 1, 2016. The student accident insurance fee is decreasing by \$.25 per semester and it is recommended that the defensive driving fee increase by \$10. The fee for a duplicate certificate for defensive driving is a new fee to cover the college's cost to provide students a duplicate certificate.

Mr. Petteway made the motion to accept the proposed FY 2016 – 2017 fee schedule. Mr. Beatty seconded, and the motion carried unanimously.

Personnel Committee Report:

Jeff Kornegay presented information regarding the college's support of employees serving in the Guard and Reserve. Mr. Kornegay provided copies of the college's policy supporting military leaves of absence. The college honors the Uniformed Services Employment and Reemployment Act (USERA).

Mr. Petteway made the motion to support the Statement of Support for the Guard and Reserve received by the college from the United States Department of Defense. Mr. Leinwand seconded and the motion passed unanimously.

Bruce Dickerson gave a report on Dr. Findt's evaluation. Mr. Dickerson stated that he has received 11 of 12 evaluations. Mr. Petteway stated that the information would be compiled and shared during the board meeting in June. He stated that the board is mandated by the State to respond by June 30 with Dr. Findt's evaluation information.

A motion was made at 7:30 p.m. by Ms. Andrews to go into closed session to discuss a personnel matter. Mr. Petteway seconded, and the motion passed.

At 7:40 p.m., the board returned to open session.

President's Report:

Dr. Findt provided a copy of the 2014-2015 college annual report to the trustees and stated that copies have been mailed to the meeting.

Dr. Findt stated that the graduation ceremonies were successful. Ms. Ann Garrett served as speaker for the basic skills ceremony and Ms. Frances Weller served as the curriculum speaker.

Dr. Findt invited the board members to a retirement reception to honor Gloria Purdie, Denise Hunsinger, and the late Harold Hester on May 26 in the student resource center.

Dr. Findt reported that he had recently received notification that the college is scheduled to receive full funding from the county in the amount \$909,000 pending approval from the county in June.

Old Business:

No old business was brought before the Board.

New Business:

No new business was brought before the Board.

Unfinished Business:

No unfinished business was brought before the Board.

At 7:45 p.m., Chairman Troy thanked everyone for their attendance and their work for the college. The meeting adjourned with a motion by Ms. Andrews and a second by Mr. Beatty.

Dennis Troy, Chairman

William Findt, Secretary