



BOARD OF TRUSTEES TELEPHONIC MEETING
Minutes of Tuesday, January 26, 2021

CALL TO ORDER

At 6:02 p.m., Chairman Dennis Troy called the meeting to order and thanked the group for attending. Mr. Troy read to the group the Statement of Ethics Awareness for the State of North Carolina. Mr. Troy asked if any trustee had a conflict or an appearance of a conflict of interest. There were none.

ROLL CALL

Missi Hester called the roll.

BOARD MEMBERS PRESENT

Dennis Troy, chair; Frank Gemma, vice-chair; Ray Britt; and Hayes Petteway

BOARD MEMBERS PRESENT VIA CONFERENCE CALL/ZOOM

Mary Andrews; Pam Benton; Lillian Bryant; Brian D. Campbell; Bruce Dickerson; Joseph Rozier; and Whitley Ward

BOARD MEMBERS ABSENT

Ricky Leinwand

OTHERS PRESENT

Amanda Lee; Jeff Kornegay; Jay Stanley; Barry Priest; Sondra Guyton; Joy Grady; Tiina Mundy; David Gooden; Alan Wooten, General Manager/Editor, *The Bladen Journal*; and Missi Hester, recorder.

OTHERS PRESENT VIA CONFERENCE CALL/ZOOM

Linda Burney; Re Gena Gilliam; Crystal Dowd; Gene Mattiaccio; Jami Moore; Danny Priest; Jason Springer; Ashley Norris, SGA Secretary, Hannah Wheeless, BCC Ambassador; and Gary Grady, Board Attorney

APPROVAL OF TELEPHONIC BOARD OF TRUSTEES MEETING

Mr. Troy called for a motion to proceed telephonically with the January 26, 2021, Board of Trustees meeting in accordance with North Carolina General Statute 143.318.113 for the safety of college staff and the trustees due to the COVID-19 crisis. Hayes Petteway made the motion to conduct the meeting telephonically. The motion was seconded by Ray Britt and carried unanimously by roll call.

Mr. Troy gave a prayer. Jay Stanley led the group in reciting the Pledge of Allegiance.

Tiina Mundy introduced individuals who have recently been hired at the College. Gene Mattiaccio has recently been hired as the HVACR instructor. Mr. Mattiaccio is from Liverpool, New York, where he was a business owner and he was also an instructor at Central Piedmont Community College in North Carolina. Mr. Mattiaccio holds a bachelor's degree in political science and a master's degree in vocational education. Ms. Mundy introduced Jami Moore to the Board and stated that he has recently accepted a position as the carpentry instructor. Mr. Moore is a native of Tar Heel, NC and graduated from North Carolina State University with a bachelor's degree in industrial arts education. He previously worked for Chemours. Danny Priest has been employed as the director of campus safety and security/BLET. Ms. Mundy stated that Mr. Priest has 32 years of experience in this field and has just retired from his corporate position with Smithfield Foods where he oversaw security for over 40,000 employees. Mr. Priest received his degrees and certifications from Bladen Community College, Southeastern Community College, and Mount Olive University. Ms. Mundy then introduced the new advising center director to the Board, Jason Springer. Mr. Springer has over two decades of higher education experience by serving as a faculty member, advisor, student affairs administrator, interim vice president, interim associate provost, and dean of students. He was most recently employed with Snow College in Utah. Mr. Springer earned degrees from Appalachian State University.

The new college employees were met with a round of applause and each provided comments during the meeting.

ADOPTION OF AGENDA

Mr. Troy presented the meeting agenda for Tuesday, January 26, 2021, for review and approval. Mr. Britt made the motion to adopt the meeting agenda. The motion was seconded by Mr. Petteway and carried unanimously by roll call.

CONSENT AGENDA FOR ACTION ITEMS

The consent agenda was presented by Mr. Troy. The action item for the January 26, 2021, meeting included approval of the minutes for the November 17, 2020, meeting. Mr. Troy asked if any member of the Board felt as though the action item needed to be moved to the regular agenda for further discussion and the Board came to the consensus that the item did not need further discussion. The consent agenda for the January 26, 2021, meeting was approved with a motion by Mr. Britt and a second by Dr. Gemma. The motion carried by roll call.

STUDENT GOVERNMENT ASSOCIATION REPORT

Ashley Norris, secretary for the SGA, provided a report on behalf of the Student Government Association. Ms. Norris stated that the SGA held a canned food drive in December to benefit families in need during the holiday season. She stated that the SGA also purchased and distributed t-shirts for students who registered for spring courses. SGA elections will take place in approximately six weeks and the organization is seeking new officers and senators to serve during the 2021-2022 school year.

Hannah Wheelless, CCP student and BCC ambassador, was the student guest speaker. Miss Wheelless stated that she is currently a senior at East Bladen High School and she began taking courses at BCC during the summer of 2019. She told the Board that she is excited to be able to promote BCC throughout the county as the College offers numerous opportunities for all. Miss Wheelless thanked the faculty and staff and stated that she also has had the opportunity to take part in a six-week leadership training course provided by Stacie Kinlaw.

Mr. Troy asked if there were questions and Mr. Britt stated that he was proud of her. Dr. Gemma asked what she was majoring in and Miss Wheelless replied she would be receiving her associates degree in science and an associates degree in arts when she graduates in May.

FACULTY AND STAFF REPORTS

Re Gena Gilliam provided reports for the faculty senate and staff council. Ms. Gilliam reported that faculty and students continue to practice social distancing and the 3-Ws. The faculty members continue to meet regularly. The staff council met in December to discuss providing a scholarship through the foundation as well as other staff initiatives.

BLADEN COMMUNITY COLLEGE FOUNDATION REPORT

Linda Burney provided the BCC Foundation report. Ms. Burney stated that the Foundation had had an extremely successful last quarter and the end of year appeal netted approximately \$4,265. Ms. Burney reported that the “Gala-To-Go” has been set for Saturday, March 13, and the Foundation is currently working on event sponsorships for the fundraiser. To date, approximately \$3,500 has been raised for the event. The \$50 meals will be available for pick-up at Barefoot’s Sandwich Shop at 4 pm on the 13th of March.

Ms. Burney reported that she and others had met with the Sizemore Group regarding the Foundation investments. She stated that the investments were extremely healthy and that 25-30 scholarships are being added for the spring 2021 semester. Ms. Burney told the Board that the first 10 students who registered for the 2020 fall second eight-week semester received 50% off their tuition from funds used through the Foundation. Ms. Burney read a thank you note from a student who received this discount and it detailed how appreciated it was. Ms. Burney also stated that it a pleasure to work with the College financial aid department and its director, Samantha Benson. She stated that the financial aid department has a difficult job and they are excellent at identifying students who need assistance with college expenses.

Ms. Burney stated that the next Foundation executive committee meeting is scheduled for Tuesday, March 9th at 9 am via Zoom. The next hybrid Foundation board of directors meeting is scheduled for April 8th at 6 pm.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT

No Academic and Student Affairs Committee Report was given.

BUILDING/FACILITIES/GROUNDS COMMITTEE REPORT

Jay Stanley presented the final project closeout for the Workforce Development Building. Mr. Stanley provided the 3-1 capital improvement project approval form and stated that it is a North Carolina Community College System (NCCCS) office form that must be presented to the Board for final approval. The project name is the Continuing Education Building NCCCS Project No. 1721. Mr. Stanley reviewed with the Board the final costs of the project. The total amount of funds available for the project was \$6,509,000. The cost per square foot of the building was approximately \$300. He reported that there are construction contingency funds in the amount of \$508,909 left over from the project that he is requesting to be transferred and used in different areas on the College campus.

Mr. Britt made the motion to approve the 3-1 final project closeout of the Continuing Education/Workforce Development building and to transfer the available funds in the amount of \$508,909. Mr. Petteway seconded the motion and it was approved unanimously by roll call.

Mr. Stanley presented the final project closeout for the STEM Training Center. He provided the NCCCS 3-1 capital improvement project approval form that must be presented to the Board for final approval. The NCCCS Project No. is 2082. The cost per square foot of the building was approximately \$200. The total amount of funds available for the project was \$2,019,125 with construction contingency funds in the amount of \$6,443. Due to the type of funds used for this project, the contingency funds cannot be transferred.

Mr. Britt made the motion to approve the 3-1 final project closeout of the STEM Training Center. Mr. Petteway seconded the motion and it was approved unanimously by roll call.

Mr. Stanley asked if there were any questions regarding the construction projects and there were none.

FISCAL AFFAIRS COMMITTEE REPORT

Mr. Stanley provided the College's second quarter financial reports consisting of the state, county, and institutional funds for the period ending December 31, 2020. Mr. Stanley reported that the original state budget was \$10,616,018. He told the Board that the budget is now \$12,065,124 due to federal stimulus funds that have been received to off-set the impacts of the COVID-19 pandemic. Funds were also received for the rural broadband improvements by the NCCCS. Spending restrictions that were put in place earlier in the year have been lifted. Mr. Stanley stated that 5% of the College budget had been held back in the event of a budget call back. He reported that there was a reversion in the amount of 1.1% or \$105,470. Mr. Stanley also reviewed the county and institutional funds budget with those present. He stated that all budgets are in good order.

Mr. Petteway stated that the fiscal affairs committee of the Board recently met to discuss a naming opportunity. The naming opportunity was initiated by a \$30,000 donation from Cape Fear Farm Credit Union and the conditions of the donation were to construct a greenhouse for use with the College agribusiness degree program and to offer a naming opportunity as approved by the

CEO of that company. A brief video describing the greenhouse project and Cape Fear Farm Credit's dedication to education in this field was shown.

Mr. Petteway reported that the College was delighted to receive the donation and it meets all of the criteria necessary to receive the naming opportunity. The CEO of Cape Fear Farm Credit has chosen the auditorium lobby of building 9 to be named the Cape Fear Farm Credit Auditorium Lobby. Mr. Petteway stated that the fiscal affairs committee came to a census in favor of the naming and he made the motion on its behalf. Dr. Gemma seconded the motion and it passed unanimously.

Mr. Petteway presented the Foundation Investment Committee Report. He stated the Foundation Investment Committee met with Skip Sizemore in January and the investments have done well. As of December 31, 2020, the investments totaled \$1,140,509, a growth of 11.2% for 2020. He reported that the investments currently consist of 57% stocks, 31% bonds, 11.6% in alternative investments. Mr. Petteway complimented the Sizemore Group for doing a good job managing the College's investments.

PERSONNEL COMMITTEE REPORT

No Personnel Committee Report was given.

PRESIDENT'S REPORT

Missi Hester provided information regarding the 2021 NCACCT Law/Legislative Seminar scheduled to be held in Raleigh during April. Ms. Hester stated that it is tentatively scheduled to be held as an in-person event but that could change. She told the Board that two individuals need their ethics training by April 2021 and four need their training in August 2021. Ms. Hester reported that additional information regarding the seminar would be forthcoming.

Dr. Lee began her report by recapping recent college accomplishments. She reminded them of the successful end-of-year appeal from the Foundation, the final close-out of two new buildings on campus, and the naming of the College auditorium lobby. Dr. Lee thanked everyone for their work on these projects.

Dr. Lee told the Board that the NC Community College State Board, NC Association of Community College Presidents, and the NC Association of Community College Trustees has published priorities for the upcoming legislative session. The focus is to increase salaries for community college employees, fund enrollment adjustments for budget stabilization, continue the funding for IT infrastructure, and include community colleges in capital funding proposals. She asked them to reach out to their legislators in support of the priorities.

Dr. Lee reported that the College will be receiving additional funds from the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act and the College is grateful for the additional funds.

She reported that the College is currently reviewing the guidelines of the CRRSA Act and will be spending the funds in the most appropriate way possible.

Dr. Lee stated that a monthly all-campus Zoom meeting is held to keep employees engaged and informed and a weekly meeting held by Bladen County Health Department is attended by herself and other college employees.

Dr. Lee reported to the Board that the college marketing department has been busy and that the annual report has recently been released. Ads promoting BCC can be seen on billboards, featured in the local media, and on Facebook.

Dr. Lee informed the Board that BCC has recently signed articulation agreements with Western Governor's University and Methodist University. These agreements provide opportunities for BCC students to transfer easily to these universities. Each of the universities offer unique opportunities for BCC students and the College is pleased that they value our students by offering this support.

Dr. Lee shared a thank you card from Pam Benton and a letter from Darrell Page.

Dr. Lee recognized Mr. Troy for his extended work with the Association of Community College Trustees national board. She stated that it was an honor for BCC and the state of North Carolina to have him serve on that board. Mr. Troy was met with a round of applause.

OLD BUSINESS

No old business was reported.

NEW BUSINESS

Jeff Kornegay provided information regarding the Statement of Economic Interest forms and the trustee self-evaluation survey. These items are required and due annually.

UNFINISHED BUSINESS

No unfinished business was provided.

ADJOURNMENT

Chairman Troy thanked the trustees for their service and commitment to the College. At 7:08 p.m., the meeting adjourned with a motion by Mr. Britt and a second by Mr. Petteway. Motion carried.

Dennis Troy, Chairman

Amanda Lee, Secretary